

# Agenda

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## General Purposes Licensing Committee

Date: **Tuesday 19 May 2015**

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Time: **5.15 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

**Sarah Claridge, Committee Services Officer**

Telephone: 01865 252402

Email: [sclaridge@oxford.gov.uk](mailto:sclaridge@oxford.gov.uk)

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# General Purposes Licensing Committee

## Membership

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

## Pages

### 1 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2015/16

The General Purposes Licensing Committee elects Councillor .... to be the Chair for the Council Year 2015/16.

### 2 ELECTION OF VICE-CHAIR FOR THE COUNCIL YEAR 2015/16

The General Purposes Licensing Committee elects Councillor .... to be the Vice Chair for the Council Year 2015/16.

### 3 APOLOGIES FOR ABSENCE

The Quorum for this meeting is 4.

### 4 DECLARATIONS OF INTEREST

### 5 APPOINTMENT OF SUB-COMMITTEES 2015/16

7 - 10

To establish Sub-Committees for the 2015-16 Council Year to deal with the casework flowing from the Committee's own responsibilities.

**Recommendations:** The Committee is RECOMMENDED to:-

1. establish a Hackney Carriages and Private Hire Licensing Sub-Committee for the Council Year 2015-16, agree its powers and duties and appoint members to it on the basis of political balance;
2. establish a Licensing and Registration Sub-Committee for the Council Year 2015-16, agree its powers and duties and appoint members to it on the basis of political balance;
3. agree that substitution is permitted on the two sub-committees but that substitutes must be from the Committee itself.

### 6 UPDATE ON TAXI LICENSING ACTIVITY: 2014/15 COUNCIL YEAR

11 - 18

The Head of Environmental Development has submitted a report which informs Committee of the progress made by the Taxi Licensing Function during the 2014/15 Council year.

**Officer Recommendation:** That the Committee note the contents of the report and make any comments or recommendations regarding the future

work of the Taxi Licensing Function.

**7 MINUTES**

19 - 22

Minutes from 27 January 2015

**Recommendation:** That the minutes of the meeting held on 27 January 2015 be APPROVED as a true and accurate record.

**8 DATES OF FUTURE MEETINGS**

14 September 2015

26 January 2016

19 May 2016

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.